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**TOWN OF WESTFORD
TOWN BOARD MEETING
SEPTEMBER 4, 2015**

At 7:14 p.m., the Town Board reviewed and signed the following bills for payment:

Highway Fund #75 - #80 = \$ 74,729.86, as set forth in Abstract 9H.
General Fund #128- #140 = \$ 3,727.32, as set forth in abstract 9G.

Supervisor Davis called the regular meeting of the Westford Town Board to order at 7:23 p.m. The Pledge of Allegiance was recited in unison.

Town Board members present: Supervisor Brad Davis; Council People Ralph Ritton, Delphine Kerzick, Phillip Strong, Robert Huntington.

Absent: None.

Other Town officials present: Assessor/Land Use Officer Douglas Gohde; Deputy Assessor Pam Dyn; Judge Michael Fay; Town Clerk Louisa Platt.

Guests: Sign-in sheet on file at Town Clerk Office.

Minutes of the August 7, 2015 Town Board meeting were read. Motion by Councilman Huntington to accept as read. Seconded by Councilman Ritton. All in favor. Carried.

UNFINISHED BUSINESS:

1. Supervisor Davis read the Road Sand Bid notice as published in the legal column of the Daily Star. Town Board reviewed the following bids submitted:
 1. Kukenberger Sand & Gravel, LLC, 1312 County Highway 54, Cherry Valley, N.Y. 4,000 yards at \$11.95 per yard, delivered.
 2. Seward Sand & Gravel, Oneonta, NY \$11.90 per yard delivered.Motion by Councilman Ritton to accept the bid of Seward Sand & Gravel. Second by Councilwoman Kerzick, All in favor. Motion carried.
2. Supervisor Davis is working with the State Comptroller's office on the 1% shared services. He noted that eventually shared services will be mandatory.
3. Town Board discussed reimbursing Becky Sears, Dog Control Officer as previously agreed \$50.00 for court appearances involving the dangerous dog incident. Judge Fay confirmed she was at each hearing. Supervisor Davis noted that he still hasn't received a letter of resignation from Becky Sears.
4. Judge Fay suggested placing a bench in the hallway of the Town Hall for Lawyers and their clients to use when coming to court. Discussion followed. Councilman Ritton will pursue the concept of building one and Supervisor Davis will look into prices of purchasing one.
5. Councilwoman Kerzick mentioned that Superintendent Peeters advised roads are scheduled to be sealed the week of September 20th.
6. Supervisor Davis will personally visit Dennis Martindale to discuss the Highway Barn roof issue.

7. The snowplow at Viking was purchased for \$6,827.10.
8. Motion by Councilman Ritton to appoint Stacie Haynes to complete the term of Madelyn Woerner as a member of the Town Planning Board. Term will expire May, 2019. Seconded by Councilman Huntington. All in favor. Motion carried.
9. It was mentioned that Joan Martindale has not been responding to requests from the Zoning Board of Appeals. Town Clerk will send a letter inquiring if she is still interested in remaining as a member of Town Zoning Board of Appeals.
10. Judge Fay completed the information to JCAP to show that the funds were spent on what they were suppose to. His thoughts for this year include improvements to the back stairwell and making the exit safe. Because it also serves as a community room Judge Fay was asked to also keep people in the community aware of future proposals for improvements. Discussion continued concerning the use of the room and condition it is left in after some activities. Various methods to remind people to clean up after they are through with the room included the concept of charging a deposit and refunding it if the room is cleaned, or when people reserve the room, remind them to clean up when done, or place a sign in a conspicuous spot about cleaning the room. Town Clerk will take care of the sign. Councilman Huntington is the contact person to reserve the room, then it is recorded on the calendar located on the community board. It was noted that the Town Board has priority to use the room. Judge Fay mentioned that arraignments take precedent over the meetings.

NEW BUSINESS:

1. Councilman Strong advised there is a beaver dam and pond overflowing at LaFleure Road. LaFleure Road in the town of Roseboom borders the town of Westford.
2. The Town received \$35.00 a ton for steel in the steel dumpster.
3. An increase in the sub-division charges was approved by the Town Board in 2013, however the law was not amended to reflect the change. A Public Hearing will be held on October 2, 2015 at 7 p.m. before the Town Board meeting at which time any person may speak in favor or against the proposed increase of the cost per plat (per lot) of a sub-division in the Town of Westford from a \$10.00 charge to a \$25.00 charge. Amendment to read: Major or Minor Sub-Division, 4 copies of plat and fee of \$25.00 each lot. (P4. Sec. 3.4 & Sec. 3.3b) A violation of the regulations is an offense by a fine not to exceed \$500.00 or by imprisonment not to exceed 6 months or both. (P44 Sec. 5.2a) .
4. The Town Board discussed the .74% cap and what is exempt, then worked on the tentative 2016 Town Budget. A Tentative Budget of \$391,612.00 showing a .389% decrease from the 2015 Adopted Budget was approved. Review and work on the Preliminary Budget will be done at the October Town Board meeting.

There being no further business to come before this meeting, motion by Councilwoman Kerzick to adjourn. Seconded by Councilman Huntington. Meeting adjourned at 8:52 p.m.

Louisa M. Platt,
Town Clerk