

TOWN OF WESTFORD
TOWN BOARD MEETING
FEBRUARY 6, 2015

At 7:00 p.m., the Town Board reviewed and signed the following bills for payment:

General Fund #22 - #29 39 = \$ 4,512.41, as set forth in Abstract 2G.

Highway Fund #9 - #16 = \$13,001.02, as set forth in Abstract 2H.

Supervisor Davis called the regular meeting of the Westford Town Board to order at 7:20 p.m. with the Pledge of Allegiance recited in unison.

Town Board Members Present: Supervisor Brad Davis; Council People Ralph Ritton, Delphine Kerzick, Phillip Strong, Robert Huntington.

Other Town Officials Present: Assistant Assessor Pam Dyn; Town Clerk Louisa Platt.

Guests: Sign in Sheet on file at Town Clerk Office.

Minutes of the January 2, 2015 Town Board meeting were read. Motion by Councilman Ritton to accept as read. Seconded by Councilman Huntington. All in favor. Carried.

At this time Mr. David Miller mentioned that his mailbox was hit twice by the snow plow in one week and asked if he or the town is responsible to repair or replace it. It is the Town's responsibility to replace it. Supervisor Davis will notify Highway Superintendent to handle it.

UNFINISHED BUSINESS:

1. Motion by Councilman Strong to approve the purchase of a catch pole and cage, if needed, for the Dog Control Officer. Seconded by Councilman Huntington. All in favor. Carried.
2. The Dog Control Officer picked up a dog at night and kenneled it. While she was not at home, the owner retrieved it without permission. Mrs. Sears billed the owner and turned the payment over to the Town. Discussion followed. To show a paper-trail, Supervisor Davis will deposit the check and pay Mrs. Sears from the Town. It was clarified that if she picks up or receives a dog and kennels it, rather than take it to the shelter, she can return it to the owner and bill the owner.
3. All forms for CHIPS have been signed and sent in, therefore a check should be received around March 15th.
4. The \$89,447.94 Highway Reserve was placed into one CD with .4% interest.
5. At this time, Casella did not have an answer for Supervisor Davis concerning the handling of covered electronic equipment (CEE) recyclables. If necessary, Waste Recovery at Sidney will work with the town on these recyclables. John Shulgay provides barrels at the Transfer Station for depositing waste oil.

6. Still waiting for a reply from the DEC concerning destroying Beaver Dams by Serafen Rd. Bridge and Charlie Burton Road.
7. Clarification of the accumulated sick time as printed in the Employee Manual was requested by a new employee at the Highway Department. Following discussion, Sick Day section, first paragraph of Procedure was revised to read: Sick Days are accumulated at the rate of 2.15 hours per pay period which equals 56 hours per year sick-time. Sick days can be accumulated from month to month, however, a maximum of ninety (90) days (720 hours) of sick time is all that will be allowed. Motion by Councilman Ritton to accept the modified sick days procedure. Seconded by Councilman Huntington. All in favor. Carried. ☺

NEW BUSINESS:

1. Supervisor Davis was advised by Superintendent Peeters that they need to order more road sand. Discussion followed. If purchased now, the sand will come from a different pit with a higher A1 quality than previously purchased, however the cost will remain the same as the bid price. Motion by Councilman Huntington to allow Superintendent Peeters to purchase 400 yards road sand. Seconded by Councilman Ritton. All in favor. Carried.
2. Request from Judge Fay to be able to apply for a JCAP grant. Roll Call vote was taken: Ayes, Councilwoman Kerzick, Councilman Ritton, Councilman Huntington, Councilman Strong, Supervisor Davis. Noes: none. Absent: none. Resolution #1 of 2015 adopted.

RESOLUTION # 1 OF 2015

AUTHORIZATION TO APPLY FOR JCAP GRANT

Be it resolved, the Town Board of the Town of Westford empower Judge Fay to apply for JCAP Grant if funds become available.

3. Judge Fay received notification that most of the 2014 JCAP grant application was approved and work can begin on the Town Hall hallway. The piano and safe will need to be moved. Town Board gave approval to have the safe moved to make room and to offer the piano free to anyone that wants it. Town Clerk will put posters up offering the piano.
4. Jeremy Wyckoff contacted Supervisor Davis and Councilman Ritton about a group of geology students who would like to drill a water well for the town as a college project. Discussion followed. They will meet with Mr. Wyckoff to discuss details.

Since there was no further business to come before this meeting, motion by Councilwoman Kerzick to adjourn. All in favor. Meeting adjourned at 8:15 p.m.

Louisa M. Platt,
Town Clerk

Corrections per March 6, 2015 Board meeting:

General Fund #22-#29 should be #22-#39

Unfinished Business #4 = 4% interest should read .4% interest