

**TOWN OF WESTFORD  
TOWN BOARD MEETING  
OCTOBER 7, 2019**

At 7:00 p.m. the town board reviewed and signed the following bills for payment:

**General Fund #110 - #118 – 3,266.33  
Highway Fund #85- #92 – 106,162.26**

Supervisor Larrabee called the regular meeting of the Westford Town Board to order at 7:24 p.m.

The Flag Salute was recited

**Present:** Town Supervisor Bryan Larrabee, Highway Superintendent Jason Ritton, Councilman Phillips Strong, Robert Huntington, Jim Feil and Ralph Ritton.

**Other Town Officials Present:** Town Clerk Eileen Ten Eyck, Town Justice Michael Fay

Absent:

Guest: Sign-in sheet on file at the Town Clerks Office.

Minutes of the September 9, 2019 Town Board meeting were read. There was a correction to the spelling of Judge Fay's name and an end time added to the meeting minutes to reflect that it was adjourned at 9:08 p.m.

**Unfinished/Old Business:**

1. Town Supervisor Larrabee has not heard back from Otsego Electric.
2. Marv Parshall (Attorney) was given a copy of the fuel bid and asked to have the language changed to include the three fuel sources that the Town has purchased and a December start date for the bid.

Motion by Supervisor Larrabee to accept the new fuel bid. Seconded by Councilmen Huntington. Unanimous ayes.

3. Highway completed oil and sealing.
4. There is still no bid for the flat roof. Phone number for John Imperato was given 607-287-2916 as a possible contractor.

### **New Business:**

1. New money market account is being set up with Community Bank. Bank Balances will be given at the next meeting.
2. Town “letters” secured.
3. Roofs- for pavilion, transfer station and Henry Snyder garage. Jeff Peeters' machine is not in operation at this time so there is no one to do the roofs at this time. This issue will be tabled until next year.
4. The New York State workshop was held and attended by Councilmen Hungington, Feil and Supervisor Larrabee. There are tax credits tied into town’s participating that may be worth looking into. This would eventually have to go to public vote. There is to be another meeting this month, but has not yet been set.

### **Committees:**

1. Fire Department- Fire District budget has just been submitted to the Supervisor and taxes were raised to \$1000. Final budget was \$46,000.
2. Playground- The Highway Department will be working on the land.
3. Judge Fay will be re-submitting checks to zero out his books. He is exploring options for his JCap monies. He is looking at generators, lighting and cameras –needs some data from the Town in order to proceed. He made a request to have the carpets in the building cleaned.

Motion by Supervisor Larrabee for approval for \$300 to clean carpets. Seconded by Councilmen Huntington.

4. Supervisor Position still has no one interested
5. Coverall (salt-storage shed) building is complete.

### **New Business:**

1. Psalm Wycoff took the Chair position of the Planning Board, but there is now an opening.
2. Patricia Ryan came in to provide an explanation of her request to alter the road on Thomas Road. A notice will be place in The Daily Star regarding a public Meeting regarding the Town abandoning 400 feet of Town property on Thomas Road (Patricia Ryan will be responsible for the cost of the advertisement.

Councilman Ritton motioned to have a public meeting on November 4, 2019. Supervisor Larrabee seconded. Unanimous ayes.

**Highway:**

1. Surplus on the trucks- Jason Ritton received the paperwork, will fill it out, take pictures and submit. The rear ends have all been switched over.
2. Salt shed is all set and deed was checked to make sure that it was erected on Town property.

**New Business for Highway:**

1. Quote to re-tool machines came in at \$2,000 for fittings, cleaning and re-stocking.

Motion by Councilman Ritton allowing Highway Supervisor to purchase equipment needed from NAPA. Seconded by Supervisor Larrabee. Unanimous ayes.

2. Mowing of the cemetery. Supervisor Larrabee will speak to Matt Rifenbark about how his bill is submitted- no need to do a breakdown of the separate jobs.

**Budget Meeting**

Since there is no further business to come before this meeting, motion by Councilman Feil to adjourn. Seconded by Councilman Huntington.

Meeting adjourned at 9:26 p.m.

Eileen Ten Eyck  
Town Clerk