

**TOWN OF WESTFORD  
TOWN BOARD MEETING  
October 5, 2020**

At 7:00 p.m. the Town Board Meeting was called to order.

Flag Salute was recited.

Present: Town Supervisor Walter Heinrich, Councilman Feil, Councilman Huntington, and Councilman Ritton and Councilman Zerby

Other Town Officials: Highway Superintendent Jason Ritton, Town Assessor Pamela Dyn-Gohde, Town Clerk Eileen Ten Eyck.

The sign-in sheet is on file with the Town Clerk.

There were no corrections to September 7, 2020, minutes.

**OLD CORRESPONDENCE:**

- 1). Sarah Stannard made a \$50.00 donation for use of the Town Hall. This has been deposited and thus reflected in the Board Meeting minutes.
- 2). W-4's are still being collected from town employees and officials.
- 3). \$103.50 was received a refund for a mistake from a 2018 mistake by the State. This has been deposited.

**NEW CORRESPONDENCE:**

- 1). The \$27.00 bill from the Department of Labor was received and paid by the town, that \$27.00 was then reimbursed to the town due to an error by the State.
- 2). The Comptrollers Office for Judges- a \$318.00 was deposited from the judge's account.
- 3). Corporation's utilities provided the Town with the values of their services.
- 4). The 2017 Snow and Ice agreement from the County was received. Supervisor Heinrich requested a new Snow and Ice resolution that will go through 2023. This will be prepared and signed at the next board meeting. Discussion followed regarding the work the Westford Highway Department does on County roads and that the reimbursement from the County was worth the cost to the town. The consensus was that until a cost analysis was done, the town would continue with the new resolution.

Motion by Supervisor Heinrich to the board that the Town of Westford enters into an agreement for 2020 – 2023 Snow and Ice contract with Otsego County which includes reimbursement for equipment usage, plow rates and sand rates. Seconded by Councilman Feil, unanimous ayes.

5). Sanctions- The Department of Homeland Security informed Supervisor Heinrich that the sanctions for the Town of Westford have been lifted.

**NEW BUSINESS:**

1). The 1<sup>st</sup> CHIPS money was received in the amount of \$103,369.96. The State has not designated the amount of the second payment, however, Supervisor Heinrich is anticipating an 80% reimbursement rate.

2). The Board agreed to review the possibility of bonuses for the Highway Department by November 2021 (if the budget allows).

**2021 BUDGET:**

Town Supervisor went over facts and figures for the Town of Westford 2021 Budget.

**BUDGET MEETING:**

General –# 240- #245 - \$3,803.00

Highway -#211- #220 - \$6,012.40

Motion by Councilman Huntington to adjourn the meeting, seconded by Councilman Zerby. Meeting adjourned at 8:45 p.m.