

**TOWN OF WESTFORD  
TOWN BOARD MEETING  
November 2, 2020**

At 7:03 p.m. the Special Meeting for the 2021 Adopted Budget was called to order.

Flag Salute was recited.

Present: Town Supervisor Walter Heinrich, Councilman Feil, Councilman Huntington, and Councilman Ritton and Councilman Zerby

Other Town Officials: Highway Superintendent -Jason Ritton, Town Assessor- Pamela Dyn-Gohde, Town Judge-Michael Fay, Town Clerk- Eileen Ten Eyck.

The sign-in sheet is on file with the Town Clerk.

**2021 ADOPTED BUDGET:**

The 2021 Adopted Budget was explained by Town Supervisor, Walter Heinrich. The budget came in at a 1.76% increase, but under the 2% cap. The Town Supervisor will send his copy to the NYS Comptroller's Office. The Town Clerk will furnish copies to Otsego County and Westford Town Board members. A copy will be available at the Town Clerk's Office for anyone interested.

Motion by Councilman Ritton to accept the 2021 Town Budget, seconded by Councilman Huntington. Unanimous ayes.

The Special Meeting closed at 7:13 p.m. and the monthly Board Meeting commenced.

**CORRECTIONS to OCTOBER MINUTES:**

#4 under New Correspondence- "a new resolution" was replaced by "the new resolution"  
#5 under New Correspondence – Sanctions – "from Department of Homeland Security" was replaced by "The Department of Homeland Security."  
#2 under New Business- language changed from "at the end of the year" to "by November 2021."

Motion by Councilman Zerby to accept the October minutes as amended, seconded by Councilman Ritton. Unanimous ayes.

**OLD CORRESPONDENCE:**

1). The Socci Family used the Town Hall for a function and that usage is reflected in the minutes.

2). Sarah Stannard has applied again to use Town Hall and has filled out the application to do so.

**There are forms for the Hall's use available in the Town Hall entryway.**

3). A copy of the County Resolution for self insurance - the Town's current levy is \$8,777.94 for 2021 this \$1,221.70 lower than 2020.

4). An Association of Towns bill for \$500 was received and approved by the Board for 2021.

#### **NEW CORRESPONDENCE:**

1). The County Health Department notified Supervisor Heinrich that there was a positive case of COVID 19 in Westford. We are now one of the "red" towns.

2). OEC- will start to bill Westford for the hot spot service. Consensus from the Board was to continue this service as the current COVID 19 pandemic continues and reassess the need for the service at a later date.

The second part of this correspondence was a request to contact a townsperson about placing poles and running wires to connect internet service. OEC was requesting to contact this person and this was approved by the person who was at this meeting.

#### **NEW BUSINESS:**

1). Resolution #8- The 2021-23 Snow and Ice contract was signed by all board members and Town Clerk and on file in the clerk's office.

2). The \$103,369.96 CHIP check was deposited and the final Chip payment of \$10,809.55 has been received.

3) The 2021 budget was reviewed, voted on and approved. It is adopted and Supervisor Heinrich will complete the paperwork to finish out the tax cap form and after certification it will be delivered to the County.

4). Supervisor Heinrich and Planning Board Chairman, Psalm Wyckoff, went over Spano's land use application. The Town Assessor, Pam Dyn-Gohde, was given the paperwork she needed and the attorney's for the family will be contacted to complete an Environmental Quality Review as required by town law. The Planning Board will review before it is presented to the Town Board.

5). Councilman Huntington reported that the Merger Study for Schenevus/Worcester School Districts has been completed. There will be one more meeting and voting will commence in the spring of 2021. There are monetary advantages from the state should the merger be passed.

## **COMMITTEES:**

Cemetery: No new report

Fire: No new report

Highway: As of this date, the check for the auctioned roller has not been received.

Transfer Station: Joe Marullo expressed concern about people not wearing masks as they dropped off their garbage. He is asking for some signage to encourage everyone to practice safety precautions.

Motion by Councilman Zerby to supply signage, there was no second, so the motion was tabled.

## **BUDGET MEETING:**

General Fund- #246 – #253 - \$3,354.46

Highway Fund – #221 – #232 - \$26,478.80

Motion by Councilman Zerby to adjourn the meeting, seconded by Councilman Ritton.  
Meeting adjourned at 8:08 p.m.