

TOWN OF WESTFORD
TOWN BOARD MEETING
May 7th, 2018

At 7:05 p.m., the Town Board reviewed and signed the following bills for payment:
General Fund # 62 - # 79 = \$4,602.77, as set forth in Abstract 5G
Highway Fund # 32- # 41= \$91,438.16, as set forth in Abstract 5H

The Westford Town Board was called to order at 7:30 p.m. by Supervisor Bryan Larrabee with the Pledge of Allegiance recited in unison.

Board Members Present: Supervisor Bryan Larrabee; Councilmen Ralph Ritton, Jim Feil, Phillip Strong, and Robert Huntington.

Absent: none.

Other Town Officials Present: Highway Superintendent Jason Ritton, Assessor Pam Dyn-Gohde, Town Clerk Diana Brady

Guests: Sign-in sheet on file at Town Clerk Office.

Minutes of the April 2nd, 2018 Town Board meeting were read. Motion by Councilman Ritton to accept the minutes. Seconded by Councilman Huntington. Motion carried.

COMMITEES:

Community Association: A meeting was held to discuss options for Gopher Field playground equipment. Councilman Ritton showed the board the choices and the board discussed prices and materials.

Cemetery Association: Matt Rifembark expressed an interest in mowing cemetery. The board approved this request.

Veterans Association: Councilman Feil stated that there is a need for volunteers to place flags in cemetery.

CORRESPONDANCE:

1. The DEC informed the town that we are eligible for the NYS Urban Forestry Grant.

UNFINISHED BUISNESS:

1. The board agreed to pass on the biomass boiler for Highway Department building.
2. The new loader was delivered, and the first payment was made.
3. Supervisor Larrabee spoke to County Highway Department about the poor road conditions on county roads.
4. Councilman Ritton passes out NYSEG's Energy Efficiency Proposal, which is on file at the town clerk's office. This proposal would be for the Highway Department building only because the Town Hall does not use enough electricity. The offer expires 45 days after the proposal is offered so decision needs to be made as soon as possible. The town may cancel project within 4-8 weeks/until NYSEG starts work. Supervisor Larrabee motioned to approve the Energy Efficiency Proposal from NYSEG for Highway Department Building, our contribution being \$4,463.62. Councilman Huntington seconded. Motion carried.

NEW BUISNESS:

1. John Murin would like to mow town hall and transfer station. The board agreed.
2. Supervisor Larrabee asked Superintendent Ritton to assess the Highway Department building's roof and take pictures of problem areas. Councilman Strong suggested they contact Dennis Martindale and ask his opinion on the damage as he has advised us it he past.

3. Superintendent Ritton produced auction results for equipment. He stated that the Mack went for \$3,600.00. He passed out information that is on file at the town clerk's office, pertaining to the sale of multiple pieces of equipment. Superintendent Ritton asked the board to decide what should be sold at the offered price and should be scraped out. Councilman Ritton motioned to sell lots 1,2,3,4, and 6 and scrap lots 5,7,8, and 9. Supervisor Larrabee seconded. Motion carried.
4. Supervisor Larrabee asked if the board has any objections to a town resident purchasing the surplus equipment for scrap value. The board had no objections. The scrap equipment will be released with Superintendent Ritton's authorization.
5. Superintendent Ritton asked the board if he could put the Hyundai Loader and Galion Grader up for auction. Supervisor Larrabee motioned the town surpluses Hyundai Loader and Galion Grader through Auctions International. Councilman Huntington seconded. Motion carried.
6. Superintendent Ritton produced dust oil and calcium chloride prices from Suit-Kote. The board decided to charge \$75.00 per 100 feet for dust oil. Town clerk will put legal notice in The Hometown Advantage. Councilman Ritton motioned to accept this proposal. Councilman Huntington seconded. Motion carried.
7. Superintendent Ritton passed out specs and price for a 2010 International plow truck to be considered for purchase. The town proposed that the truck's service history needs to be obtained and other trucks should be researched. They also advised Superintendent Ritton to travel to Vermont, where the truck is, to inspect condition. Superintendent Ritton agreed to this course of action.
8. Superintendent Ritton expressed an interest in buying or renting a boom mower. The board decided to table this discussion due to budgetary issues.
9. It was decided that the town would put road sand order out to bid. The bid was for 2,000 yards road sand delivered to the Highway Department building by November 1st, 2018. Town clerk will put legal notice in The Hometown Advantage and mail to Seward Sand and Gravel and Kieser.
10. The town received a check for \$11,335.00 for sales tax revenue and a check for \$8,098.65 for snow and ice (September- December).
11. Supervisor Larrabee informed the board that he spoke to the Town of Richfield regarding their hiring out for their paving. Councilman Strong asked that if we took this course of action would we had money for it in CHIPS. Supervisor Larrabee said we did. Supervisor Larrabee stated that the work would need to be put out to bid. Supervisor Larrabee motioned to explore paving options using the hot mix process. He will reach out to Hanson Paving and Barrett Paving. Councilman Strong seconded. Motion carried.
12. Supervisor Larrabee will talk to Association of Towns about town clerk having a Facebook page.
13. Supervisor Larrabee attended a meeting where the Department of Labor discussed the legal process a town must follow when making improvements.
14. Assessor Pam Dyn-Gohde expressed a need for file cabinets containing town documents to be moved from Doug Gohde's house to the town hall. They need to be in a locked room.
15. Supervisor Larrabee motioned to add \$10,000 to CD and roll it over. Councilman Ritton seconded. Motion carried.

Since there was no further business to come before this meeting, motion by Councilman Feil to adjourn. Seconded by Councilman Ritton. Meeting adjourned at 9:05 p.m.

Diana Brady, Town Clerk

