

**TOWN OF WESTFORD
TOWN BOARD MEETING
May 4, 2020**

This meeting was a teleconference Board Meeting due to Covid 19 pandemic

At 7:07 p.m. the February Town Board Meeting was called to order.

The flag salute was recited.

Present- Town Supervisor Walter Heinrich, Councilmen Robert Huntington, Ralph Ritton, and Steve Zerby

Other Town Officials Present: Highway Superintendent Jason Ritton, Town Clerk Eileen Ten Eyck

Flag salute recited

CORRESPONDENCE:

1). John Murin submitted a letter informing the town that he would no longer be mowing the Transfer Station and Town Hall properties.

2). Dan Reardon (Love Your Lawn) submitted a letter applying for the mowing job at \$60 for the fire house and \$30 for the transfer station. The Board approved the \$60 for the fire house, the mowing of the transfer station property was waived. The Town covers the cost this service.

Motion by Councilman Huntington to hire Dan Reardon for the mowing position, seconded by Councilman Ritton. Ayes, Councilman Zerby. Absent Councilman Feil.

NEW BUSINESS:

1). Resolution #6- a salt contract between Otsego County Superintendent of Highways the Town of Westford Board and Westford Highway Superintendent allowing for reimbursement from the County. This contract expires at the end of this year.

Motion by Councilman Ritton to approve resolution #6, seconded by Councilman Huntington. Ayes- Councilman Zerby. Absent, Councilman Feil.

2).Resolution #7 - written notification regarding defects and obstructions of highways, streets, bridges and sidewalks (local law) was read. A written notification must be sent and will then be forwarded to the Town Clerk within 5 days of receipt and recorded at the following Board Meeting.

Motion by Councilman Huntington to approve resolution #7, seconded by Councilman Ritton, Ayes- Councilman Zerby. Absent, Councilman Feil.

3).Board of Assessment Review- May 11, 14, 16, and 21, 2020. Grievances day will be May 27th. Memo posted in the vestibule.

Motion by Councilman Zerby to approve Stacy Camillari for the vacant position for the Board of Assessment, seconded by Councilman Huntington. Ayes- Councilman Zerby. Absent Councilman Feil.

4).Town Supervisor Heinrich went over a portion of the Town's budget to date:

Highway Fund:

\$150,903.00

- \$108,000.00/salaries leaving an operating budget of \$42,903.00

-Anticipated operating expenses \$72,000

-Leaving a deficit of \$29,097.00

General Fund:

\$286,263.00 - \$64,000 - Board/Assessor/Clerk salaries

\$ 6,000 - Judge salary

\$ 18,000- Transfer station (\$2,000/month)

\$ 3,000 - monthly expenses for the Town

\$36,000 - building maintenance\fuel\electric

Operating budget for the rest of the year of \$92,000

\$ 10,000 - reserve fund

\$ 5,000 - sales tax check received from the County went into the General Fund. The Town is anticipating a \$50 to \$60 thousand dollar deficit this year.

5). Rebate checks from the State have been received.

6). There is a pending rebate check from the Federal Government.

7). Highway Superintendent Jason Ritton submitted a payment schedule and projects for the upcoming season. We are waiting for the Governor's Address regarding CHIPS monies. Jason Ritton is working on prioritizing projects. He will be keeping the Town Supervisor apprised of all planned projects.

8). There will be another conference call on 5/11/20 with the County Treasury and Town Supervisors.

Motion by Councilman Ritton that Highway Superintendent Ritton be given the authority to purchase stone up to \$42,000, seconded by Councilman Huntington. Unanimous ayes. Absent Councilman Feil.

9). There is a bill from Bassett for \$258 submitted- there would be a reduced bill if we did go through Workmen's Comp, however, the insurance rate would increase.

Motion by Councilman Zerby to pay the bill without going through workmen's comp, seconded by Councilman Huntington. Unanimous ayes.

10). Tires for Transfer Station truck

Motion by Councilman Zerby to retread rear tires on the dump truck for the approximate amount of \$500, seconded by Councilman Huntington. Unanimous ayes.

BUDGET MEETING:

General Fund: 191 – 201 - \$3,358.68

Highway Fund: 172- 180 – 5,750.49

Motion by Councilman Feil to adjourn, seconded by Councilman Huntington.

Meeting adjourned at 8:40 p.m

Eileen Ten Eyck
Town Clerk