

Town Of Westford  
Town Board Meeting  
July 1<sup>th</sup> 2019

At 7:00 p.m. The Town board reviewed and signed the following bills for payment:

General Fund #77- #85 = \$2,926.95 as set forth in Abstract 7G  
Highway Fund #58-#68= \$52,269.38 as set forth in Abstract 7H

Supervisor Larrabee called the regular meeting of the Westford Town Board to order at 7:20p.m.

Present: Supervisor Bryan Larrabee, Highway Superintendent Jason Ritton, Councilmen Phillip Strong, Robert Huntington Jim Feil and Ralph Ritton.

Other Town Officials Present: Town Clerk Lynda May, Town Assessor and Town Justice Michael Fay

Absent:

Special Guest:

Guests: Sign-in sheet on file at Town Clerk Office.

Minutes of the June 3<sup>rd</sup> 2019 Town Board meeting were read. Councilman Huntington motioned to accept minutes as amended. Seconded by Councilman Ritton, Motioned carried.

Communications:

1.

Unfinished/Old Business:

1. The final insurance check for the truck is \$24,000.00. Truck will be deem totaled. Jason will have it re-inspected and will receive a new title for it.
2. The option of a fuel bid will be looked into and will be discussed in the August meeting.
3. Highway Superintendent Ritton is waiting for word back on the dust oil and if there is a minimum on a delivery.
4. Road projects are slated to start the end of July, Highway Superintendent Ritton is waiting for word back. The Highway department has been able to get a few dirt roads done this past

week. Stone has been ordered. Superintendent Ritton will keep the board updated on progress and cost per road via e-mail.

New business:

1. Supervisor Larrabee invited Eileen Tenyk and Shelly Kane to introduce themselves to the board. Both ladies expressed interest in the town clerk/tax collector position. Supervisor Larrabee made a motion to schedule a special meeting to hold interviews for the position on 08/05/2019. Councilman Huntington seconded the motion. All in favor.
2. Supervisor Larrabee informed the board that the CD is at \$110,000.00 and it matures on 07/16/2019 and the current rate is .021% per year through the Bank of Cooperstown. Councilman Ritton motioned to renew the CD and hold the \$20,000.00 fund balance until after the paving projects. Seconded by Supervisor Larrabee. All in favor.
3. Highway Superintendent Rittton stated the roads will be finished before the salt shed will be erected.

Committees:

- 1.

Gallery:

1. Concerns over road conditions on Rabbit Run were voiced. Highway Superintendent Ritton stated that the town is working on dirt roads now but that the wet weather has hampered progress.
2. Councilman Strong asked about
  1. The Town Hall Sign-
  2. The soccer pavilion roof-
  3. The window on town hall is still broken-
  4. Transfer Station roof is all rusted-Supervisor Larrabee will look into getting a quote on sealing the roofs.
3. Justice Fay asked if the town has ever looked into getting a generator for Town Hall if the power goes out. Councilman

Ritton stated the fire department has a generator capable of running this building. They just need to be notified.

4. Concerns were voiced about the upkeep of the upstairs rooms- The town has been updating the building one project at a time, as needed.

5. The board was asked if there was any progress on getting rid of the transfer station all together. Supervisor Larrabee and Councilman Feil are still working on collecting data on the cost efficiency. Supervisor Larrabee stated that the town would need to vote on that, it wouldn't be the decision of the board.

Since there is no further business to come before this meeting, motion by Councilman Feil to adjourn. Seconded by Councilman Huntington. All in favor. Meeting adjourned at 8:02 pm.

Lynda A. May  
Westford Town Clerk