

TOWN OF WESTFORD
TOWN BOARD MEETING
April 2nd, 2018

At 7:00 p.m., the Town Board reviewed and signed the following bills for payment:

General Fund # 52 - # 61 = \$3,987.66, as set forth in Abstract 4G

Highway Fund # 23- # 31 = \$15,288.28, as set forth in Abstract 4H

The Westford Town Board was called to order at 7:30 p.m. by Supervisor Bryan Larrabee with the Pledge of Allegiance recited in unison.

Board Members Present: Supervisor Bryan Larrabee; Councilmen Ralph Ritton, Jim Feil, Phillip Strong, and Robert Huntington.

Absent: none.

Other Town Officials Present: Highway Superintendent Jason Ritton, Judge Mike Fay, Assessor Pam Dyn-Gohde, Town Clerk Diana Brady

Guests: Sign-in sheet on file at Town Clerk Office.

Minutes of the March 5th, 2018 Town Board meeting were read. Motion by Councilman Ritton to accept the minutes. Seconded by Councilman Huntington.

COMMITTEES:

1. Councilman Ritton informed Board that Community Association put on a dinner for the community and the proceeds went to playground equipment for Gopher Field.

UNFINISHED BUISNESS:

1. There has been no response in regard to the mini-bid sent into OGS for Superintendent Ritton's pickup truck. Supervisor Larrabee reported that after further conversation, Superintendent Ritton decided to pass on the truck for the time being.
2. Supervisor Larrabee informed The Board that there is no grant for just insulation it would have to be included in a bid for heat source. The only heat source bid available is for a biomass boiler. The Town would be charged \$4,000 for the survey. Discussion was tabled.
3. The DEC annual community assistance outreach call for National Flood Insurance Program will take place at the end of the month.

NEW BUISNESS:

1. Superintendent Ritton obtained three quotes for a new loader through OGS per town's procurement policy:
 1. John Deere: **\$157,985.90**
 2. CAT: **\$168,500.00**
 3. Hyundai: **\$155,600.00**

A representative from John Deere was present to inform The Board about warrantee available, price and payment options, and loader availability. The final price of the loader after adding 60-month warrantee and administrative costs, **at 3.75% interest**, would be **\$158,825.90**.

Councilman Huntington motioned to make a resolution to accept John Deere's bid. Councilman Ritton seconded the motion. Councilman Feil and Supervisor Larrabee agreed. Councilman Strong abstained from the vote.

**TOWN OF WESTFORD
RESOLUTION # 2 OF 2018**

Purchase of John Deere Leader 624K

Councilman Huntington motioned to accept bid from John Deere for new loader. Purchase price \$158,825.90. Councilman Ritton Seconded. Councilman Strong abstained. Motion carried.

Supervisor Larrabee motioned to purchase the John Deere loader and use CHIPS money to make two annual payments of \$80,899.56. Councilman Ritton seconded the motion. Councilman Strong abstained. Motion carried.

2. County Representative Pete Oberacker would like the town to submit a letter to the County Board telling of our hardships this past winter. He believes that in response to this letter the County will give us a plow truck.
3. Supervisor Larrabee suggested that when next years budget is drafted overtime allowances and truck repair costs are considered.
4. Judge Fay asked if The Board would write a letter to the County addressing potholes in roads.
5. Councilman Ritton reported on the results of the NYSEG Energy Saving audit. If we upgraded to energy saving lighting at the highway garage and the Town Hall, NYSEG would pay a portion of the expense.

At the highway garage the proposal is to upgrade a total of 26 lights, both indoor and outdoor.

Current estimated lighting cost: \$4,195.49

Future estimated lighting cost: \$1,126.16

Total projected cost: \$8,234.04

NYSEG contribution: \$3,770.42

Westford expense: \$4,463.62

Estimated payback: 17.5 months

*At the Town Hall/Firehouse a total of 17 indoor lights would be upgraded.

Current estimated lighting cost: \$1,518.07

Future estimated lighting cost: \$427.39 (72% annual savings)

Total project cost: \$2,464.71

NYSEG contribution: \$1,340.57

Westford expense: \$1,124.14

Estimated payback: 12.4 months

Consideration of this potential action was tabled until next month.

~~6. CD needs to be rolled over.~~

Since there was no further business to come before this meeting, motion by Councilman Feil to adjourn. Seconded by Councilman Huntington. Meeting adjourned at 8:35 p.m.

Diana Brady, Town Clerk

