

**TOWN OF WESTFORD**  
**TOWN BOARD MEETING**  
March 5th, 2018

At 7:00 p.m., the Town Board reviewed and signed the following bills for payment:

General Fund # 42 -#51 = \$4206.73, as set forth in Abstract 3G

Highway Fund # 12-22 = \$20465.66, as set forth in Abstract 3H

The Westford Town Board was called to order at 7:20 p.m. by Supervisor Bryan Larrabee with the Pledge of Allegiance recited in unison.

Board Members Present: Supervisor Bryan Larrabee; Councilmen Ralph Ritton, Jim Feil, Phillip Strong, and Robert Huntington.

Absent: none.

Other Town Officials Present: Highway Superintendent Jason Ritton, Judge Mike Fay, Town Clerk Diana Brady

Guests: Sign-in sheet on file at Town Clerk Office.

Minutes of the February 5th, 2018 Town Board meeting were read. Motion by Councilman Ritton to accept the minutes. Seconded by Councilman Huntington.

UNFINISHED BUSINESS:

1. Supervisor Larrabee informed Board that the mini bids account for vehicles will be done by next meeting.
2. Retirement information requested by New York State for Marty Peeters was not found. Marty can get the information needed from Social Security.
3. Electric and heating bills were gathered and submitted to auditor in regard to spray foaming the Town Barn.
4. Superintendent Ritton bought a parts truck from Middlefield to fix the International. Found that the part truck was of use so fixed it and it will be put on the road soon.

GALLERY DISCUSSION:

Paul Schecter, Liz Zurawski , and David York were present and discussed their concerns with road conditions in regard to snow removal.

CORRESPONDANCE:

1. NYSEG sent town a letter informing us of a program to help schools and municipal buildings by reducing energy costs. It is possible that they would cover up to 70% of the project. Councilman Ritton volunteered to look into it.
2. Town received an invitation from the DEC to a conference for best management of Oak Wilt.
3. The County asked to have the town extend the tax warrant. Motion to approve by Councilman Huntington. Seconded by Councilman Ritton. Carried.
4. The Susquehanna SPCA wrote thanking us for our support and informing us that they received their grant.

5. The DEC informed the Town that we must complete annual community assistance outreach call for National Flood Insurance Program.

NEW BUSINESS:

1. The Board conducted Judge Fay's audit for 1/1/17-12/31/17
2. Discussed replacing loader vs. repairing it. Decided to get three quotes per our procurement policy. If needed Board will have special meeting to discuss buying options or will discuss at next Town Board meeting.
3. OGS bids for Superintendent Ritton's pick-up truck will be going out to bid on March 20<sup>th</sup>-27<sup>th</sup>.

Since there was no further business to come before this meeting, motion by Councilman Feil to adjourn. Seconded by Councilman Huntington. Meeting adjourned at 8:45 p.m.

Diana Brady,  
Town Clerk