

**TOWN OF WESTFORD  
TOWN BOARD MEETING  
FEBRUARY 14, 2022**

At 7:01 p.m., the Westford Town Board meeting was called to order.

Town Board members present: Supervisor Walter Heinrich, Councilman James Feil, Councilman Ralph Ritton, Councilman Robert Huntington. Absent: Councilman Steve Zerby.

Other Town Officials present: Highway Superintendent Jason Ritton, Assessor Pamela DynGohde. Absent: Judge Michael Fay,

Guests: Mary Lou Platt taking minutes for Town Clerk.

Sign-in sheet on file at Town Clerk Office.

Pledge of Alliance was recited by all.

Minutes of the January 10, 2022 Town Board Meeting were read. Correction to remove the word “absent” under Other Town Officials present. Motion by Councilman Ritton to accept the minutes as amended. Seconded by Councilman Huntington. Unanimous ayes, absent Councilman Zerby.

**CORRESPONDENCE:**

- 1). Request from Otsego County Real Property Tax Services to amend the Board of Assessment Review. Richi Dee Horn, Mary Fay and Stacey Camillari remain as members. Stacie Camillari needs to complete the training.
- 2). Notice from Community Bank. \$41.88 interest earned in the General Fund and \$4.55 interest earned in the Highway Fund.
- 3). Letter received from the Department of State rejecting the Opt-out Marijuana Law due to an error in the date sealed. Supervisor Heinrich made the amendments and resent it. Their decision is pending. The Federal Tobacco & Alcohol division has accepted it.
- 4). Information from Parks & Recreation re: “Mark Rusts Presents Family Entertainment”. Information is filed for future reference, if needed.

**OLD BUSINESS:**

- 1). Supervisor Heinrich and Councilman Ritton picked up the old files from Phil Strong’s house. Some of it consisted of paperwork and old ledgers dating in the early 1900s. Supervisor Heinrich will review everything, file what records need to be kept and turn over to the Town Historian anything of historical value. □
- 2). Various options pertaining to the Transfer Station were reviewed which consist of option 1 to keep as is, option 2 replace the compactor or option 3 use another hauler. Supervisor Heinrich crunched the numbers of the Home Town Hauling estimates. He also contacted other towns. Town of Pittsfield has their hauling done every other week . Discussion followed concerning various costs for the number of yards that would be put into different size compactors, cost of fuel, truck maintenance, hourly wage, etc. based on owning or renting and of the possibly for

hauling done up to 5 weeks. Supervisor Heinrich compared costs currently paying versus costs of other options. Supervisor Heinrich will do a rough draft bid sheet for the next Board meeting on a 20 – 30 yard compactor rental with trucking to the transfer station on an as needed basis. He will also prepare a second draft for a garbage truck to be at our facility 8 hours a day, one day a week. Supervisor Heinrich will also get some additional quotes to modify the Transfer Station. Brian Larrabee will be invited to the next Town Board meeting as an advisor.

3). A report of the ARPA expenditure for the salt shed has to be sent to the State and Federal Government by April 1, 2022 even though it does not have to be spent until 2023. The shed is anticipated to be 40' by 80' with 4' wall on each side and footer around it. The town might also be able to use some of this on Gopher field. Supervisor Heinrich will draw up a draft to send with the report.

#### **NEW BUSINESS:**

1). Teresa Clements requested to use the Town Hall, Saturday 2/19/22 , from 12 to 5 p.m. for her Mother-in-Law's 90th Birthday party.

#### **COMMITTEES:**

Highway Department – Should receive the new back-hoe before April 1st . The left-over CHIPS money is about \$100,000.00 and should be enough to pay for it. The ad for employee hire is in the paper. Highway Superintendent Ritton advised that there is a requirement to have a CDL license.

#### **BUDGET MEETING:**

General - #16 – 31 = \$21,178.09

Highway - #11 - 21 = \$16,209.41

Motion by Councilman Fiel, seconded by Councilman Huntington to adjourn. Meeting adjourned at 8:20 p.m.

Minutes taken by Mary Lou Platt