

**TOWN OF WESTFORD
TOWN BOARD MEETING
DECEMBER 2, 2019**

At 7:00 p.m. The town board reviewed and signed the following bills for payment:

General Fund - #129 - #137 - \$3,387.19

Highway Fund- 104 -#114 - \$72,574.84

Supervisor Larrabee called the regular meeting of the Westford Town Board to order at 7:20 p.m.

The Flag Salute was recited

Present: Town Supervisor Bryan Larrabee, Councilman Phillip Strong, Robert Huntington, Jim Feil and Ralph Ritton.

Other Town Officials Present: Town Clerk Eileen Ten Eyck, Town Justice Michael Fay.

Absent: Highway Superintendent Jason Ritton

Special Guest:

Guest: Sign-in sheet on file at Town Clerks Office.

Minutes from the November 4, 2019 Board Meeting were read.

Motion by Councilman Huntington to accept minutes as amended, seconded by Councilman Feil.

Changes made to #1 Unfinished/Old Business - typo h to had

Changes made to #1 New Business – Deleted sentence “This is due to a delay in CHIPS funds”

Changes made to #1 Committees to read “Submitted to the Town Supervisor and raised by \$1000.”

Resolution #6 of 2019 was read of abandonment of Thomas Road Westford, New York. A roll call vote was held with unanimous ayes.

Motion by Supervisor Larrabee to pass Resolution #6, seconded by Councilman Feil.

Town Budget- total amount to be raised by taxes is 429,409.50.

Unfinished/Old Business:

1. Otsego Electric – the Town Supervisor will notify the board when contacted by Otsego Electric.

2. Fuel bid- the Town will continue with business as usual with Grantier Oil without an approved bid from the board.

3. The legal notice for the closing of town roads was printed in the Daily Star.

New Business:

1. Supervisor Larrabee will submit a final report on the budget for the January Board Meeting.

2. Municipality Workshop- NYS will be holding additional meetings in 2020.

3. The carpets will be cleaned on January 16, 2020.

4. It is official, Walter Heinrich is the new Town Supervisor.

5. The audit for Town Justice Fay will be conducted in February 2020.

6. Judge Fay will be giving the oaths of office at 6:30 at the January 2020 meeting.

7. Supervisor Larrabee would like to be appointed to the Planning Committee by the Board. This can be done at the organizational meeting in January.

8. The transfer station needs a price list for the charges for commercial electronics. This will be done by the Town Supervisor by the next meeting.

9. Cemetery Association- Councilman Jim Feil is donating his 2019 board salary to the Cemetery Association and a voucher will be prepared for the January 2020 meeting.

Motion by Councilman Feil to allow for the purchase of markers for the Veteran's graves, seconded by Supervisor Larrabee. Unanimous ayes.

10. MVP Healthcare- 2020 contract.

Motion by Councilman Huntington to authorize Supervisor Larrabee to sign the MVP contract for 2020, seconded by Councilman Ritton. Unanimous ayes.

11. SPCA- 2020 contract

Motion by Councilman Huntington to authorize Supervisor Larrabee to sign the SPCA contract for 2020, seconded by Councilman Strong. Unanimous ayes.

12. Request from Highway Superintendent for the purchase of jacket for the Highway Department was approved.

13. A concern of water pooling on Tabor Road was brought to the attention of the Town Supervisor and the Board. Supervisor Larrabee will bring this to Superintendent Ritton's attention.

14. The Town Supervisor's meeting will be attended by Supervisor Larrabee and incoming Town Supervisor Heinrich in December 2019.

15. The insurance agent will meet with Supervisor Larrabee and incoming Supervisor Heinrich to go over insurance premiums.

16. A thank you to Phillip Strong for his years of service to the Town of Westford.

Highway:

1). Highway Superintendant Ritton contacted Town Supervisor Larrabee giving the amounts received on surplus trucks. The total amount received was \$2,900 for 2002 International and \$1,225 for the 1999 truck.

Motion by Councilman Feil to close the meeting, seconded by Councilman Huntington.

Meeting adjourned at 8:03 p.m.

Eileen Ten Eyck
Westford Town Clerk